

Secure Document Sharing

zipCommunity[™] is an online platform that allows agents to collaborate with clients and other agents on transactions in their zipForm account. The most common use of zipCommunity[™] is for client-fillable forms such as the TDS and SPQ, to name a few. This guide details the steps for recipients/clients to establish and sign into their account and complete forms online.

zipCommunity™ Recipient Experience (Clie	ent)
The recipient will receive a Collaboration Invitation via email inviting them to view the documents. 1. Click View Documents to get started.	Collaboration Invitation Essile Boone Invitation For 123 Any Street, Some City Image: Collaboration For 123 Any Street, Some City with you, Citck on the "View Documents" button below sign in and view the shared documents. Image: Collaboration Street, Some City with you, Citck on the "View Documents" button below sign in and view the shared documents. Image: Collaboration Street, Some City with you citck on the "View Documents" button below sign in and view the shared documents. Image: Collaboration Street, Some City with you citck on the "View Documents" button below sign in and view the shared documents. Image: Collaboration Street, Some City with you citck on the "View Documents" button below sign in and view the shared documents. Image: Collaboration Street, Some City With you citck on the "View Documents" button below sign in and view the Share Key code below to view the shared documents.
New User Login New users will need to create an account. 1. On the zipCommunity [™] page, click Create Account	Lets get signed in Continue with Google Continue with Google </th
 2. Choose your username = the system creates a username with the recipient's first and last name and a number. The recipient can edit or change the username, if desired. 3. Create a password and Confirm your password = the recipient will type a password then type it again to confirm. 4. Click Create Account 	Create an Account Continue with Sceleool First Name Tom Selet your role Selet Selet Choose your username tomseller24 Crant Besleb@Car.org Surg Passend Suggetion Name of oppercase and boards one number and one letter Name at Name of oppercase and boards Don tuse a commonly used passend surget or passend Device a password Password Device a commonly used passend surget or passend Create a password Cartime password Create Account Sign In Lone Woll Technologies Privacy & Security Statements

zipCommunity[™]: Help At-a-Glance for Clients





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View Document Larger	123 Any Street, Some City
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Sign Out of zipCommunity	
 Click the word Me at the top right and select Sign Out from the menu. 	